



# Etching Design Request Form

## Contact & Etching Information

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Company Name :

Contact Name (optional) :

Contact Telephone (optional) :

Contact Email (optional):

Etching Job Reference or Name :

Proof Request Date ( DD / MM / YY ) :  /  /

Etching Request Date ( DD / MM / YY ) :  /  /

## Etching Type & Requirements

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Portrait

Landscape

Other:

Etching Size (Length x Height in Inches):

If picture not attached, please describe:

## Comments to Etching Designer

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**DELAYS:** PLEASE ALLOW FOR 7 BUSINESS DAYS FOR PROOF CREATION. IF URGENT, PLEASE STATE URGENT IN COMMENTS NOTES.  
**CANCELLED ETCHINGS:** A MINIMUM OF 1 HOUR WILL BE BILLED IF PROOF IS PREPARED BUT ETCHING PROJECT IS CANCELLED.  
**ETCHING QUALITY:** WE WILL ASSIST YOU TO ACHIEVE THE BEST POSSIBLE ETCHING. HOWEVER, PLEASE NOTE THAT DERUSHA SUPPLY IS NOT RESPONSIBLE FOR ACTUAL ETCHING QUALITY ACHIEVED AS THIS MAY VARY SIGNIFICANTLY BASED ON STONE TYPE AND ETCHING SETTINGS USED.

### Derusha Supply Only - Reserved for Office Use

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Sales Order Number:  -

Entered By: